

Minutes for FIMESPAF AGM

October 19th, 2022

Learning Commons/Hybrid Virtual GMeet

Call to Order: 6:00 pm

1. Introductions

In Attendance: Carrie Trueman, Trudy Eyre, Ashley Harms, Shawna Banack, Amber Rueben-Mercredi, Kalena Feist, Maggie Lamigo, Nadia Geschke, Jessie Bossert, Karen Hamm, Marc Dickner, Anil Padayas, Cherie Day

2. Approval of the Minutes – Trudy seconded Shawna’s motion to accept, all in favor
Approval of the Agenda – Trudy seconded Shawna’s motion to accept, all in favor

3. Treasurer Report- Shawna motioned to approve a separate bank account for all AGLC proceeds (Casinos, Bingos, Raffles, etc.) This is required as we were advised from the AGLC after receiving an approved list of expenditures for Casino proceeds. Carrie seconded motion, all in favor. Reviewed the balance sheet to Sept 30/22, see attached copy. 2021-2022 books with 1st Auditor now, Maggie Lamigo volunteered to be 2nd Auditor once Elana Terry has completed her audit. Shawna requires last year’s Reading Program invoices for file. Admin will provide it.

4. Executive Elections:

- a. Carrie Trueman, President by acclamation
- b. Ashley Harms, Vice President by acclamation
- c. Shawna Banack, Treasurer by acclamation
- d. Maggie Lamigo, Volunteered to assume Secretary role, all in favor

5. Shawna requested we revisit the vote to approve the Dance program (from June Minutes), as it is not an approved expense for the Casino funds. Motion by Shawna to approve \$5,500 towards the Dance program from Unrestricted Funds. Ashley seconded motion. All in favor.

6. Action/Discussion Items: Casino funds must be spent (cheques cleared) by July 2023. Shawna asked admin to get quotes for top 4 priority items voted for by survey to Broxton families:

- Classroom Chromebooks & cart
- Classroom FM audio systems (~\$1500-1700/unit)
- 3D Printers
- Musical Instruments
- Regulation materials

- Garden boxes
 - Uniforms/jerseys
 - Audio equipment for large gatherings
-
7. Succession planning strategy for Executive Board members with Signing Authority; Shawna(Treasurer) and Carrie(President) will stagger their resignation of positions and step back into a Secretary role the year following their resignation from their current position. This is to provide guidance and ongoing support to new Executives in their respective roles and allow for a smooth transition for the board. Carrie will resign in 2024 as President, Shawna will not resign for at least one year following Carrie. Ashley and Trudy in Hot Lunch Coordinator roles will develop a similar plan, to ensure the transition for new Hot Lunch Coordinators will be as seamless as possible.
 8. Carrie requested an updated vendor list from Hot Lunch Coordinators to attach to the next meeting's Minutes.
 9. To encourage and promote membership and involvement, would be an opportunity to reach parents during PT conferences. FIMESPAF, CPF, SC can staff a table to provide info and raise awareness of the group's activities and to generate interest in participating.
 10. Need predictable and profitable regular events (Purdys, for example) that people enjoy and expect each year.
 11. Ashley suggested we request redirection of CPF-Booster Juice funds as there is currently no Broxton representation in CPF and we aren't seeing those funds spent in our school.

Adjourned: 6:05pm

Next meeting: December 21st, 2022, at 6:00 pm