

**Minutes for the Meeting of Ecole Broxton Park School Council (Hybrid)  
November 23, 2022**

Call to Order: 6:31pm

**1. Welcome, Land Acknowledgment and Introductions**

In Attendance: Marc Dickner, Shawna Banack, Cheri Day, Trudy Eyre, Lori Cote, Maggie Lamigo, Karen Hamm, Kalena Feist, Eric Cameron, Patti Bonhomme

**2. Approval of the Agenda – Patti, Shawna**

Approval of the Agenda – moved by Patti, Shawna second  
Approval of the Minutes – moved by Patti, Shawna second

**3. Board News: Eric Cameron**

- Athabasca Delta Community School- PSD will assume operation of Athabasca Delta Community School, in Fort Chipewyan, effective the start of the 2022-2023 school year. PSD has been invited to enter into this relationship alongside three T8 Nations as they work towards forming a Community Education Authority, at which time they will ultimately assume operation of the school. PSD will serve as the Education Authority in the interim.
  - [PSD Adds Athabasca Delta Community School | Parkland School Division](#)
- Board of Trustees Regular Meeting November 29th - looking to discuss what's working and what's not working; allows community to voice concerns; primary focus will be the budget; financial statements will be presented by auditor.
- Board of Trustees Meetings (Nov 20-22)- attended meetings with MLAs Searle Turton (UCP, Spruce Grove-Stony Plain) and Mark Smith (UCP, Drayton Valley); focus on proposed replacement school and capital plans. Hoping for an announcement this year as school will take 3 years to build.
- Silent auction November 25<sup>th</sup>- finances cut so fundraising is key to maintaining service as before (**check which association**)
- Trustee tour of replacement school being built in Stony Plain, due to open 23-24 school year
  - [Replacement School Project | Stony Plain Central School \(psd.ca\)](#)

Patti asked about potentially moving French immersion out of Spruce to Meridian Heights; Eric replied no, not happening. Proposal was dismissed by PSD as not feasible.

#### 4. Principal's Report: Anil not attending, Cheri providing update

- Outbreak status for Ecole Broxton Park School has been lifted from Alberta Health Services, however, based on the percentage (above 10%) of students absent due to respiratory illness will trigger an “outbreak” status. We are required to report absences exceeding 10% of the population to AHS.
  - École Broxton Park School Development Plan Results Report (soon to be posted on website)
    - Literacy
    - Numeracy
    - Indigenous Foundational Knowledge
    - Health and Wellbeing
  - Basketball tryouts are beginning. Season of play starts in January.
  - Student Leadership Development (Student Council). Mme Inglis has coordinated grade's 6-9 Leadership group. Working together, students collaborate in making suggestions to creating and contributing to improvements to the wellbeing of ALL students at Broxton.
  - The Board of Trustees of Parkland School Division are hosting the annual Fall Stakeholder Engagement Event at **Woodhaven Middle School on November 29th**. The gathering shall start at 6:45, and the formal event begins promptly at **7:00 PM and will run until 8:30 PM**. We value our assurance processes, and greatly appreciate your support of our stakeholder engagement events. **This engagement is by invitation only.**
- Broxton Park is seeking 3-4 parents for community engagement night. Admin will send out the invitation to parents who are interested.
- Through Elder Marianne and Indigenous Education Facilitator Geri Wu to move forward with Indigenous Foundational Knowledge and character development for our students and staff. Mme McKeever will be working with Geri Wu to utilize the Medicine Wheel workbook to facilitate Indigenous Ways of Knowing.
  - Métis week is coming up in November - a team of staff have been gathering information and learning opportunities for staff and students to celebrate the week
  - Gr. 9 Quebec Trip Update: We have 25 of 28 students wishing to participate on this trip from Broxton. Meridian will be sending 29 students for a combined total of 54 students. We are now in the midst of fundraising and are having both schools working together to raise funds. Not only does this decrease the total cost for some families who wish to participate, this also allows students to get to know one another before going on this trip. Overall, this is a great opportunity for grade 9 students to meet, build friendships before moving on to high school together.
  - Dance Ed for grades K-6 will be starting up next week. This involves having a dance residence to do a variety of dancing lessons over the course of 9 days. The 10th day, on Dec 9th will be our holiday concert/performance where all students will perform for family spectators. This will replace our traditional winter holiday music concerts.

#### 5. Action/Discussion Items:

##### a. November 1 COSC meeting – Cheri

1. COSC is a collaborative opportunity for school council members to share and ask questions of each other

- Are these meetings best held in person, virtually or by hybrid?
- Hybrid/virtual allows for those who are coming from out of town to attend
- Richer conversation has been experienced in person
- Purpose of the meetings - ex. Gain knowledge, experience, ideas from others

## 2. School Council Grants

- Was submitted prior to October 31st
- Each school council should receive their \$500 grant money to be used with specified restrictions ex. Cannot use the grant money to attend the ASCA conference
- Suggestion to bring in ASCA moderators to put on courses for school council, update operating procedures, explain difference between school council and fundraising
- Decide with school council early, how to spend it

## 3. Board Report

- Transportation
- 7032 riders between PSD, Evergreen and some private schools
- Average ride time 44 minutes
- Meeting with MLAs and Minister to discuss topics of concern:
- SGCHS replacement school
- Transportation to reduce rural ride times
- Discussion around financial reserves for basic operations and instruction
- German delegation here to see CTS and Vocational programs at SGCHS

## 4. Office of Superintendent's Report

- Recruitment day in November during fall break @ Memorial to try driving bus to increase driver numbers
- November 29th at Woodhaven
- Evening engagement event, invites go out tomorrow
- Looking for 3-4 people/school
- Questions, sharing and listen to parents
- This feeds into Education Plan
- Explanation of reserves ex. If a boiler goes out, reserves are needed - you don't want to "sit" on money, but do need reserves for emergency situations
- Assessment data is being worked through in schools
- sharing/explanation of gap
- Schools should discuss the assessment results with school council
- Still figuring out learning loss in PSD, relative to the province

## 5. School Council Reports

- Discussion around attendance at school council meetings
- How many parents typically attend - anywhere from 3-16
- Some schools offer childcare
- Some schools have prizes/draws for those in attendance

#### 6. Principal's Report by Linda Madge-Arkininstall from Millgrove

- School doing assessment analysis with staff
- Explanation of PD days - site directed/self directed
- Return to in-person Parent Teacher Interviews
- Preparing Remembrance Day ceremonies

#### 7. Items for Future Agendas

- Possibility of having Wendy Keever from ASCA present

#### Other Discussions:

- Trustees are guests at School Council Meetings and you can let them know what you would like to learn more about
- You can invite other guests to School Council meetings as well such as members of PSD that you would like to learn more from

#### **b. Junior High Schedule - Trudy**

- Math class for grade 7 compressed (ie Monday morning and Monday afternoon, then again Wednesday morning and Wednesday afternoon). It seems like this is just for Math? Are other subjects like this?
- Marc: creative ways to provide a flexible timeframe, opportunity for flex time to get support from subject specific teachers, can treat it as an additional block of math. Conflict with having subject specific teachers, the flex should allow students to go back to concepts learned in the morning, no new concepts are learned in the afternoon, there are growing pains but we're trying something new and will access success, collaboration among teachers for flex space to be used effectively, teachers are supervising students at all times
- Parents concern that students are not using this time to do extra work etc but using the time to game together, kids are changing screens when teachers enter room.
- Parent concerns that the common space is a free for all and not supervised during flex block. Chromebooks are being used to game, not do homework.
- The list of students who are missing assignments is so long; should be an indicator that students are not using this time to do assignments and catching up on work but rather a social space.
- Advantages are that kids learn how to prioritize and take control of their own assignments, prepares them for high school structures.
- Disadvantages are that kids that are high achievers will use the time appropriately and the other kids will not.
- Are teachers accessible? Stressful for students to have to seek out teachers in various classrooms. Intimidating to have grade 7 student enter grade 9 classrooms. How are we supporting timid students who are afraid to raise their hand that they need additional help?
- Teachers are keeping a log of students who are coming in and asking for assistance.

#### **c. Results from council questions at PTI – Kalena**

- Left over food items were donated to Community Hub
- Parents happy to be back in the school

1. If school council hosted parent/guardian information sessions, would you be interested in attending? If so, how many information sessions do you think is reasonable in a school year?  
Answers: Once per term/quarter; record if possible
  2. Are there any specific information sessions that you would like to see School Council host?  
Answers: sessions to discuss learning and integration of parent and teacher knowledge, Executive Function Info Sessions, Psychoeducational Assessment Process, Supporting Kids with Dyslexia
  3. Do you have any other suggestions for how you and/or other parents/guardians may contribute to further strengthen the school community?  
Answers: Checking in on communication methods (haven't seen any opportunities), teacher reviews and grading system, homegrown produce donated to the school fridge for hungry students, parking lot issues, email monthly to give events, flex periods used properly and supervised
- Current school council members have children in older grades who will soon age out of school council, lack of new parent interest
  - Google poll for parent engagement?
    - Last poll was responded to by only 49 individuals
  - Enticing parents of younger children to get involved:
    - standing outside the early years classrooms to chat with parents who are coming in and dropping off
    - Hosting a grade teacher each month to present some info on that grade, and engage those parents
    - Provide childcare at School Council meetings
  - Different ways to get feedback:
    - Jam board
    - Online survey (Google, MailChimp, etc.)
    - Take home papers/brochures
  - Presence from School Council and FIMESPAF (school to email Amber next dates and times) at other Broxton events in the school

**d. School grant money- Kalena**

- Not enough people had received the options; to be sent out with minutes plus posted on School website.
- To discuss/decide at January meeting

**e. Annual Fall Stakeholder Engagement- Kalena**

- November 29th at Woodhaven
- Feedback for PSD
- Lori Cote, Patti Bonhomme, Kalena Feist

**6. Reports:**

**a. CPF (Canadian Parents for French) (5 min)**

- Casino in Calgary December 9<sup>th</sup> and 10<sup>th</sup>, food and hotel paid for, each CPF branch receives \$100 per registered attendee, info on CPF website
- Next meeting December 6<sup>th</sup> from 6:30 pm-8:30 pm at Broxton Park, will be a hybrid meeting

**b. FIMESPAF (School's fundraising association) (5min)**

- 2021 audit underway by first auditor
- Purdy's Christmas campaign has sold \$5220, and we have profited \$1370 as of meeting
- Purdy's pick up move to December 8<sup>th</sup> at Broxton Park at the front main doors between 9:00 am and 3:00 pm. If other arrangements are required, orders can be sent home with students or picked up at the office on Friday December 9<sup>th</sup>.

Meeting Adjourned: 7:55 pm

Next meeting:

**December 14, 2022 at 6:30 pm**