FIMESPAF AGM Minutes October 12th, 2023 6:00pm in the Learning Commons In-person/GMeet Hybrid

Call to Order: 6:03pm

Introduced Attendees: Carrie Trueman, Shawna Banack, Linnaea Anderson, Madyson Bushie, Jessie Bossert, Nadia Geschke, Kalena Feist, Maggie Lamigo, Trudy Eyre, Madison Macmillan, Nicole Maxfield, Amber Ruben-Mercredi, Lori Côté, Carol Campeau, Tamara Hodgins, Kathryn Hutchison, Catherine Matson, Heather Robertson-Gagne, Corey Crawford, Karen Hamm, Presley Madison, Joanne Zervakis

Carrie made a Motion to Adopt the Agenda with the addition of items: Music Program, Indigenous Days Performer Expense, the Costco Grant/DancEd program, Hot Lunch Booster Juice Rounds 3-4 Proceeds. Nadia seconded the motion.

Carrie motioned to Approve Minutes from June 2023 meeting: Kalena seconded the motion.

Treasurer Report: Shawna presented the Balance Sheet as of August 31st, 2023. Attached copy. We have a deficit on the Music program restricted account, there were multiple invoices for various instruments paid in the spring from both the AGLC and FIMESPAF accounts that overextended the funds available. This will be addressed during Action Items/New Business.

Vote for Executive

• **President:** The person serving in this role has signing authority, assists with disbursing payments and allocating funds, assists groups with fundraising with guidance and support. The President chairs meetings, communicates with the School Council Chair and with Administration. *Tamara Hodgins volunteered to assume the position, and won by acclamation. The change of signing authority from Carrie Trueman to Tamara Hodgins will take place before the December meeting.*

• Vice President: The Vice President works in partnership with the President and Treasurer, and steps in when needed to chair a meeting or do other tasks in the absence of the President. The Vice President also has signing authority. *Ashley Harms volunteered to remain in this position, with no other members nominated, Ashley Harms wins by acclamation. She will retain signing authority on the bank account.*

• **Treasurer:** The Treasurer keeps and maintains the books for the society, prepares them for audit annually and presents reports at regular meetings. The Treasurer has signing authority on the account and can also Chair meetings when required. *Shawna Banack offered to remain as the primary Treasurer this year, with a Co-Treasurer who will learn the duties and responsibilities of the role and assist Shawna with document collection and sorting. Shawna Banack will retain signing authority. Nicole Maxfield volunteered to take on the position of Co-Treasurer, but will not have signing authority.*

• Secretary: This person takes Minutes during meetings, types them and sends to members, updates the Membership list annually (post-AGM and as new members join), sends out the meeting Agenda and previous meeting's Minutes to members, the School Council Chair, and Administration bimonthly. *Heather Robertson-Gagne volunteered for the position of Secretary, and with no other nominations, won by acclamation.*

New Business/Discussion items:

- QB Trip- Committees are forming for fundraisers and the 1st installment is due soon. Shawna motioned to approve the payment of proceeds from the Canada Day event to Jumpstreet once Carol Campeau submits the spreadsheet with the student account information. All in favour.
- Purdys/Reading Programs- Xmas Purdys campaign launched, will be open for school orders in the next few days. A supporter with a large bulk shipment direct to their Calgary location placed orders under the school campaign by mistake, but the finance department at Purdys is moving those orders over to the supporters' campaign to rectify the error.
- Music program- Shawna motioned to approve the use of Unrestricted Funds to cover the deficit of \$1,181.66 in the Music account. All in favour to approve the transfer of funds from Unrestricted Funds to the Music Program.
- Indigenous Days- There was a cheque paid to the school for a performer for National Indigenous Day, but the funds were not used. Shawna asked Linnaea if the school would be reimbursing FIMESPAF for this payment. *Linnaea advised she will look into this and follow up.*
- Costco Grant- There is a monetary grant available from Costco Canada, Maggie Lamigo volunteered to complete the application for it. This could perhaps be applied to the DancEd Program, as a recurring fundraiser is needed for this annual expense.
- Booster Juice Rounds 3 & 4 Proceeds: *Trudy motioned to approve allocating the proceeds from BJ Rounds 3 & 4 to cultural initiatives, such as Indigenous or Black History, etc. All in favour.*

Next Meeting Scheduled for December 11th @ 6:00pm.

Signatures: October 18, 2022