

# FIMESPAF Meeting Agenda

Monday February 26, 2024

[Learning Commons/Google Meet](#)

Call to Order: 6:00pm

## 1. Introductions

- In Attendance: Tamara Hodgins, Heather Robertson-Gagne, Trudy Eyre, Kalena Feist, Linnaea Anderson, Nicole Maxfield, Maggie Lamigo, Shawna Banack, Ashley Harms, Amber Ruben
- **Approval of the December 11<sup>th</sup>, 2023 Minutes and Approval of the Agenda:** Shawna made a motion to approve the minutes and agenda. Trudy seconded that motion.

## 2. Treasurer's Report

- a) Bank deposit procedures:** Updated wording
- Tamara and Shawna to update for next meeting.
- b) Review of last year's accounts**
- Audit being reviewed by 2<sup>nd</sup> auditor. Aim to have done by.
- Shawna provided an update on the amounts in all the accounts and that AGLC documents were uploaded.
- Ashley brought up a reminder that 2 signatures are needed on expense forms. There were some cases when secretaries wouldn't sign the expense form. Ashley confirmed with secretaries that they can sign the expense forms. Linnaea will confirm admin (herself, Cheri and Marc) can sign, as well as the secretaries.
- It was asked: How will any member know if items are truly for hot lunch? Ashley explained they just need someone to confirm receipts and sign off that expenses are accurate. Executive can't sign as they have signing authority for cheques.
- Ashley suggested the 2<sup>nd</sup> signature will be someone from the office. Unless there are 2 parents running the event.

## 3. Past Meeting Action Items:

- a) Quebec trip:** Confirm cheques and tracking is complete.
- Cheques have gone out. There is a delay in banking statements. Once processed, will confirm.
- b) Purdy's Reading program:** Post that Je Lis Je Lis is funded by FIMESPAF's Purdy's fundraiser.
- Completed
- c) Indigenous Days:** Approval of funds to be used for upcoming year's indigenous presentation.
- Next meeting will need a motion to approve use of funds from last year's for upcoming year's presentation.

**d) Costco Grant:** Response to application?

- No response yet.

**e) E2 Grant for Garden Boxes:** School interested in moveable boxes for outdoor use.

- Ideally planters that could be moved would be great. Elder would like to do a sweetgrass activity, planting and harvesting.

**f) Dance Ed:** New fundraiser ideas to support Dance Ed.?

- We need annually \$5000 for Dance Ed.
- It was asked if Booster juice funds could be used, but only raises \$300.
- We could pull from unrestricted if necessary but would be better to have some fundraiser for it to be sustainable.
- Could we increase the family amount to \$15 or \$20? Or can the \$15 cultural fee be used?
- Linnaea explained the cultural fee pays for a lot of other presentations. The school needs to decide by May PD on field trips for next year.
- We could put a call out to parents interested in organizing a fundraiser for Dance Ed?

**g) Casino:** Wish list from staff: Digital screen for gym (\$50,000), Stage curtains (\$3000)

- Items from last year's parent survey: uniforms, 3d printer, electronic sign, garden boxes,
- Is there interest in doing a survey this year?
- Last casino raised \$22,000. We have 2 years from date of deposit to spend the funds.
- It was suggested FIMESPAF could consider putting in half the cost for the digital screen.

**4. New Discussion Topics:**

**a) Hot lunch:** Vote on Round 5 and 6 Booster Juice profits

- Could put into Round 5 & 6 funds towards next year's Quebec trip.
- Need to vote every 2<sup>nd</sup> round.
- Hot lunch generated: \$6,121. Could designate towards something else in the future. Will need a motion.
- There is a cost for the ordering system and to replace bins.
- Hot lunch brings in an average of \$700 in donated lunches and is spending \$1000 on free hot lunches. The aim is to carry over \$700 to next year to support free lunches.
- There has been a request for more free hot lunches. Currently funding 20 students. Not sustainable because will run out of funds before end of year if approve more hot lunches.
- Admin may need to determine how many students are actually in need of a hot lunch.

**b) Casino:** May 8 & 9 shifts

- Need volunteers for shifts.
- Carrie to send info. To Linnaea to start advertising.

**c) Canada Post Community Foundation:** Deadline March 1

- Tamara to fill out application
- Need financial info.

Table to next meeting:

- Francofete
- Bylaws for school council

Adjourned: Motion to adjourn was made by Ashley.

**Next FIMESPAF Meeting:** Monday April 15, 2024 at 6:00pm