

# FIMESPAF Meeting Minutes

Wednesday October 16, 2024, 6:00pm

[Learning Commons/Google Meet](#)

Call to Order: 6:00pm

## 1. Introductions

## 2. Approval of the Agenda or Addition of Discussion Items

- Added hot lunch vendors

## 3. Approval of the the April 15<sup>th</sup> and June 17<sup>th</sup> 2024 Minutes: Shawna

## 4. Vote for Executive

- **President:** has signing authority, assists with disbursing payments and allocating funds, assists groups with fundraising with guidance and support. Chairs meetings, communicates with School Council Chair and Administration.
  - o Currently Tamara Hodgins
  - *Tamara Hodgins agreed to continue in the position as President of FIMESPAF for 2024-25, and with no other nominations, won by acclamation.*
- **Vice President:** Works in partnership with the President and Treasurer, and steps in when needed to chair a meeting or do other tasks in the absence of the President. Also has signing authority.
  - o Currently Ashley Harms
  - *Ashley Harms agreed to continue in the position as Vice President of FIMESPAF for 2024-25 and with no other nominations, won by acclamation.*
- **Treasurer:** Keeps and maintains the books for the society, prepares them for audit annually and presents reports at regular meetings. Has signing authority and can also Chair meetings when required.
  - o Currently Nicole Maxfield / Shawna Banack (support)
  - *Nicole Maxfield volunteered to take on the position as Treasurer of FIMESPAF for 2024-25, and with no other nominations, won by acclamation.*
- **Secretary:** Takes Minutes during meetings, types them and sends to members, updates the Membership list annually (post-AGM and as new members join), sends Agenda and previous Minutes to members, School Council Chair, and Administration bimonthly.
  - o Currently Heather Robertson-Gagne
  - *Heather Robertson-Gagne agreed to continue in the position as Secretary of FIMESPAF for 2024-25, and with no other nominations, won by acclamation.*

## 5. Treasurer's Report

- Books are up to date, audit ready 2023/24. Need volunteer to review. Reviewer can't be signing authority. Any findings should be written down.
  - o *Kate 1<sup>st</sup> review, Maggie 2<sup>nd</sup> review*
- Need to put Nicole down for signing authority.
- Bank will make sure cheques have cleared before Shawna is taken off.

**6. Discussion Items:**

**a) Quebec Trip**

- Meridian's treasurer is new, had questions regarding a raffle. Each school needs to do it, each need a donation cheque and each needs to go into AGLC account. AGLC needs permission to pay out of province. Each school can review course online, anyone can apply for raffle box.
- Discussion about doing our own fundraising. Theory of working with Meridian is to reduce work but it is not working, its more complicated.
- Broxton would like to do our own fundraising in the future.
  - o *Trudy will apply for a raffle licence and make a binder to Grade 8 for succession.*

**b) Purdy's fundraiser for Reading Program**

- Carrie is doing the Purdy's fundraiser. She will need volunteers to sort & handout orders Dec. 10-12.

**c) Booster Juice profits for Round 3 & 4**

- Quebec Trip

**d) School council bylaws**

- FIMESPAF has restricted grant funds to pay \$40/hour to get school council bylaws developed.

**e) Casino funds**

- \$21, 000 have 2 years to spend
- In past we did a vote for parents.
  - o *Linnaea can make a list of things the school administration would like to buy.*

**f) Hot lunch vendors:**

- Voted in favour of new vendors, Ashley can add in this year.

**g) FIMESPAF name change: Suggestions:**

- o *Table for future meeting*
- |                                     |  |
|-------------------------------------|--|
| 1. Fusion Funds Distribution        | 6. Broxton Collectors, Broxton Bucks       |
| 2. Fusion Fundraising               | 7. B-PAC (Broxton Park Advisory Committee) |
| 3. Fusion Funds for Fun             | 8. Special Projects Committee              |
| 4. Fusion Fund Group                |  |
| 5. Broxton Park Financial Community |  |

**Adjourned:** 6:40pm

**Next FIMESPAF Meeting:** Dec. 4<sup>th</sup>, 2024

**Signatures:**

_____	_____	_____	_____
President	Date	Vice President	Date

_____	_____
Treasurer	Date